

Quick Guide for Reseating Students in ADAM for the ND A+ Interim Assessments

This purpose of this guide is to provide a step-by-step walkthrough for reseating students within ADAM. ADAM is the assessment platform being used to deliver ND A+ assessments.

Test proctors will need to reseat students during testing if a student has something occur that interrupts their test taking. Examples of this include computer issues, session timeout, unexpected errors, exiting of TestNav, etc. Reseating allows the student to re-enter their test code and student ID number to resume their assessment session.

Tasks for test proctors to reseat students in ADAM

1. The proctor will navigate to [ADAM | Administration](#). Enter the test code and proctor password you were provided, then select 'Submit'.

Proctor Login

Enter Test Code

Enter Proctor Password

Submit

2. Find the student within the proctor group needing reseeded. Select the three little dots in the actions area and select the 'Reseat Session' button for that student.

Testing Information

Test: ND A+ Interim 2 Grade 4 Reading
Administration: EE ND A+ Interim 2 Grade 4 Reading SY 2425
Proctor Group: Grade 4 Reading Assoc
Testing School: Elk Creek Elementary

Config Information

Test Window: 11/05/24 - 02/21/25
Proctor Name: A Germany
Class Only: Yes

Actions

Test Code: HQ9E6K
Proctor Password: 7TG6M7
[Print Cards](#)
[Print ND A+ Interim 2 Grade 4 Reading Paper Form](#)
[Print ND A+ Interim 2 Grade 4 Reading Paper Form](#)
[Print ND A+ Interim 2 Grade 4 Reading Paper Form](#)

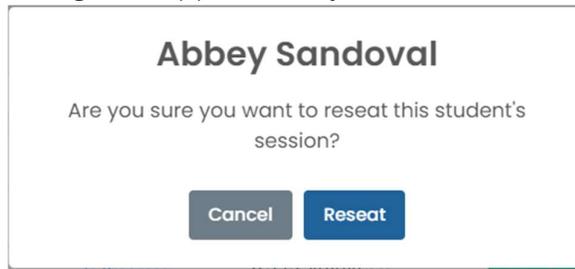
Group Actions: [Create Temporary Student](#) [+](#) [-](#)

All 7 | Not Started 0 | In Progress 1 | Paused 0 | Submitted 3 | Needs Attention 0 | Exited 3

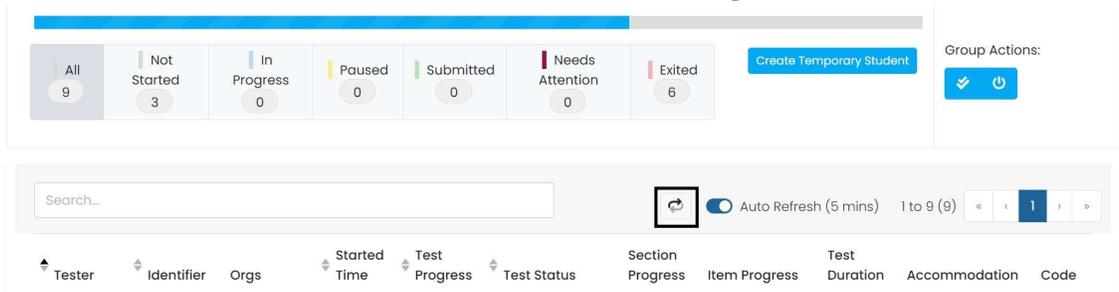
Search: _____ Auto Refresh (5 mins) 1 to 7 (7)

Tester	Identifier	Orgs	Started Time	Test Progress	Test Status	Section Progress	Item Progress	Test Duration	Accomplish	Actions
Aaliyah Roberson	10000762	Acadco Elementary	Nov 18N, 8:08:53 am	100%	SUBMITTED	Section 1	100% Answered	00:01:30	1	View Session Details
Alessandro Conner	10000034	Deer Valley Elementary	Nov 18N, 8:14:58 am	100%	SUBMITTED	Section 1	100% Answered	00:02:45	2	Reseat Session
Chad Bosowick	12345678904	Acadco Elementary	Nov 25N, 7:39:07 pm	70%	EXITED	Section 1	70% Answered	00:02:15	1	Submit Session
chad boswick	12345678908	Independence Secondary School	Dec 7N, 6:07:45 pm	60%	EXITED	Section 1	60% Answered	00:02:32	1	

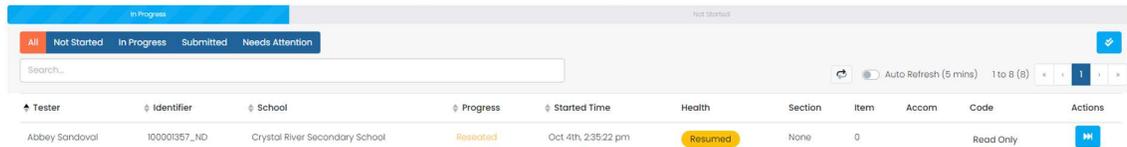
3. A confirmation message will appear, and you will select 'Reset'.



4. After selecting 'Reset', be sure to select the refresh button, which will resync ADAM and TestNav. This will ensure the student can log back into the test.



5. The student progress will change from In Progress to Reseated.



6. The student can log back into TestNav using the same test code and resume testing.